



BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Hunter Taylor
Vice-Chairman
Alton

Richard Burchell
Clerk
Gilmanton

Commission Meeting Minutes September 7, 2016

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell and County Administrator Debra Shackett.

Minutes: M/Taylor, S/Burchell to approve the minutes of 8/17/16. Unanimous. **Motion passed.** M/Taylor, S/Burchell to approve the non-public minutes of 8/17/16. Unanimous. **Motion passed.**

Calendar: The calendar was reviewed.

Ratification of Documents Previously Signed: M/Taylor, S/Burchell to ratify the previously signed documents. Unanimous. **Motion passed.**

Previously Signed Documents

<u>Document Date</u>	<u>Document</u>
8/12/2016	Payroll & A/P Mainifest
8/17/2016	Transfer Requests 2016.26, 2016.28 & 2016.29
8/18/2018	Payroll & A/P Mainifest
8/23/2016	Employee Evaluation
8/23/2016	Employee Status Sheet
8/25/2016	Payroll & A/P Mainifest
9/1/2016	Payroll & A/P Mainifest

VAWA Grant: County Attorney Melissa Guldbrandsen stated she was in the process of reapplying for the VAWA Grant. She stated she will come before the board on September 21, 2016 for final approval and signatures. There were no comments from the Commissioners.

Fire Suppression System: Facilities Manager Dustin Muzzey requested a variance to the bidding requirements. M/Taylor, S/Burchell to approve Facilities Manager Muzzey's request to waive the bid process and award the contract to Hiller NE Fire Protection. Unanimous. **Motion passed.**

Health Insurance RFP: County Administrator Debra Shackett stated that no bids were received for health insurance. She stated she would update the board if NNEBT responds.

Transfer Requests: The Commissioners reviewed and discussed each of the transfers. The following motions were made and passed:

1. #2016.30 M/Taylor, S/Burchell. Unanimous.
2. #2016.31 M/Taylor, S/Burchell. Unanimous.
3. #2016.32 M/Taylor, S/Burchell. Unanimous.

Public Comment: There was no public comment.

Adjourn: M/Taylor, S/Burchell to adjourn at 9:15am.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant